

Titus County
Training & Travel Authorization Form

Person requesting training: Irma Dunn

Job Title: Chief Clerk

Date of request: (Must be 30 days prior to training) 02/19/2015

1. Title of conference, seminar or training Court Personnel Seminar

2. Destination/location of training Rockwall,

3. Is training mandatory x or optional _____?

4. Dates of training: 03/18/2015 to 03/20/2015

5. Dates of actual travel: 03/18/2015 03/20/2015

6. Cost of Registration: \$ 150.00

7. Total cost of meals (\$40.00 per day): \$ 100.00

8. Total cost of hotel/motel accommodations: \$ 139.00

9. Will you travel by carpooling or by your personal vehicle? personal vehicle

If carpooling, will the vehicle used be your personal vehicle? _____

10. Approximate total cost of travel: \$ 138.00 or the approximate total miles to be claimed 240.00

11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 527.00

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: *Larry McNeil*

Date: 2-19-15



County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

Titus County
Training & Travel Authorization Form

Person requesting training: Brian Lee

Job Title: County Judge

Date of request: (Must be 30 days prior to training) 2-19-15

1. Title of conference, seminar or training 2015 Probate Academy
2. Destination/location of training 2322 Mac Davis Lane, Lubbock, Texas
3. Is training Mandatory Yes or optional ?
4. Dates of training: May 20, 2015 to May 22, 2015
5. Dates of actual travel:
6. Cost of Registration. \$100.00
7. Total cost of meals (\$ per day): \$
8. Total Cost of Hotel/Motel accommodations \$
9. Will you travel by carpooling or by your personal vehicle?
If carpooling, will the vehicle used be your personal vehicle?
10. Approximate total cost of travel: or the approximate total miles to be claimed
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$100.00 registration due at this time.

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official:  Date: 2-19-15

County Judge Date

Commissioner, Precinct 1 Date

Commissioner, Precinct 2 Date

Commissioner, Precinct 3 Date

Commissioner, Precinct 4 Date

Hold til
2/23 court
per Joan 2/12

Co
Clerk's
copies

Titus County
Training & Travel Authorization Form

Person requesting training: Joan Newman
Job Title: Titus County Clerk
Date of request: (Must be 30 days prior to training) February 6, 2015

1. Title of conference, seminar or training VINE (Victim information and Notification Everyday)
2. Destination/location of training Bowie County Courthouse, 710 James Bowie Dr., New Boston, Texas
3. Is training mandatory _____ or optional X ?
4. Dates of training: March 3, 2015 to March 3, 2015
5. Dates of actual travel: March 3, 2015
6. Cost of Registration: \$ FREE
7. Total cost of meals (\$40.00 per day): \$ -0-
8. Total cost of hotel/motel accommodations: \$ -0-
9. Will you travel by carpooling or by your personal vehicle? Carpooling
If carpooling, will the vehicle used be your personal vehicle? Yes
10. Approximate total cost of travel: \$ 47.73 or the approximate total miles to be claimed 83 X 0.575
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 47.73

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Joan Newman Date: 2-6-15

_____ County Judge	_____ Date
_____ Commissioner, Precinct 1	_____ Date
_____ Commissioner, Precinct 2	_____ Date
_____ Commissioner, Precinct 3	_____ Date
_____ Commissioner, Precinct 4	_____ Date

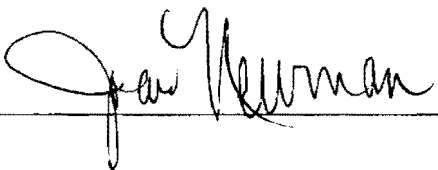
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2/23 court
for down
5/2

Titus County Training & Travel Authorization Form

Person requesting training: Jennifer Boyd
Job Title: Titus County Clerk's Office - Criminal Deputy
Date of request: (Must be 30 days prior to training) February 6, 2015

1. Title of conference, seminar or training VINE (Victim information and Notification Everyday)
2. Destination/location of training Bowie County Courthouse, 710 James Bowie Dr., New Boston, Texas
3. Is training mandatory _____ or optional X ?
4. Dates of training: March 3, 2015 to March 3, 2015
5. Dates of actual travel: March 3, 2015
6. Cost of Registration: \$ FREE
7. Total cost of meals (\$40.00 per day): \$ -0-
8. Total cost of hotel/motel accommodations: \$ -0-
9. Will you travel by carpooling or by your personal vehicle? Carpooling
If carpooling, will the vehicle used be your personal vehicle? No
10. Approximate total cost of travel: \$ _____ or the approximate total miles to be claimed X 0.575
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ _____

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official:  Date: 2-6-15

County Judge Date

Commissioner, Precinct 1 Date

Commissioner, Precinct 2 Date

Commissioner, Precinct 3 Date

Commissioner, Precinct 4 Date